

Shenandoah Community School District
Minutes of the Regular Meeting of the Board of Directors – September 11, 2023
Administration Board Room

Call to Order:

Board President Jean Fichter called the meeting to order at 5:00 pm.

Roll Call:

Roll Call was answered by Directors Jean Fichter, Jeff Hiser, Adam Van Der Vliet and Clint Wooten. Also present were Superintendent Dr. Kerri Nelson, School Business Official William Barrett and Board Secretary Lisa Holmes. Absent was Director Benne Rogers.

Mission Statement:

The SCSD Mission Statement was read by Director Van Der Vliet.

Welcome to Audience:

President Fichter welcomed everyone to the meeting.

Open Forum:

President Fichter read the rules for speaking during the open forum. John Greenleaf read a Facebook post from Dr. Creighton's son speaking on the accomplishments of the Shenandoah Marching Band under his father's direction. Mr. Greenleaf asked that the board consider naming the band room after Dr. Creighton.

Administrative Reports:

Implementation of New Policies: Dr. Nelson shared with the board the locations on the school website that information can be found regarding compliance with new policies that are being reviewed. Items such as the annual notifications, library curriculum, and the request for removal form are already available on the website. The district is working on adding a curriculum spreadsheet.

Consent Agenda:

The consent agenda was amended at the meeting to clarify early graduation request timelines. Approve the consent agenda to include previous minutes, the financial accounts, the payment of bills and fundraising requests. Personnel Requests: Contracts: Clare Conley, MS FFA - \$6,428; William Flowers, MS Robotics - \$1,225; Julia Hartmann, PT Food Service - \$14.97/hr; Noah Johnson, K8 Associate Level II/III - \$15.39/hr; Jordan Nutall, HS Robotics - \$1,225; Olivia Plowman, Elementary Art 2nd Semester – BA/Step 1; Chris Staley, Bus Driver \$16.42/hr, \$43.15/rt and Maintenance \$16.00/hr; Crystal Wittmer, IGNITE Art Content Specialist - \$6,400; Adam Wright, MS Football - \$2,859. Resignations: Anita Baker, Elementary Secretary/District Registrar – effective Sept. 15; Janet Dukes, PS Associate – effective Sept. 19; Kristin Edwards, Food Service Director – effective Sept. 29; Susan Opal, K8 Associate – effective Aug. 14. Termination: Jackie Ziemer, JK-8 Associate for job abandonment. Transfers – Kristian Vance, JK-8 Associate to Elementary Secretary. Modifications: Level I to Level II/III Associates (\$.15/hr increase): Amanda Albers, Ashley Dumler, Risa Graham, Aleksandra Sturm, Morgan Toler, Lucinda Van Fosson, Kyle Wallace, Darlene Wright. Level II/III to Level I Associates (\$.15/hr decrease): Janet Dukes, Jordyn Lembrick, John (Bill) Novinger, Holly Olson, Amber Taylor. Volunteer Coaches: Speech – Kimberly Bjorkland, Duane Schierkolk, Angie Trowbridge. Early Graduation Requests: (December 2023 – pending all requirements are met): Jonah Chandler, Shayna Cochran, Brayden Dexter, Cennlie Griffin, Zander Jordan, Abigail Kutzli, Rylee Lasley, Brooke Meyer, Mandi Rausch, Kyleigh Shaw; (May 2024 – pending all requirements are met): Genevive Jones, Laney Manrose, Hendrix Palmer. Motion to approve by Director Van Der Vliet, second by Director Wooten. Ayes – Van Der Vliet, Wooten, Fichter. Nays – Hiser. Motion carried 3-1.

Action Items:

Approve Bid for New Outdoor Walk-in Freezer for K-8 with Eickemeyer Refrigeration (low bid) of \$40,414.11:

Motion to approve by Director Van Der Vliet, second by Director Wooten. Motion carried unanimously.

Approve HVAC Preventative Maintenance Proposals with Rasmussen Mechanical:

Motion to approve proposals for the JK-8 for \$5,140, Admin for \$1,020 and HS for \$7,963 by Director Van Der Vliet, second by Director Wooten. Motion carried unanimously.

Approve Licensing Representation Agreement with K12 Licensing, LLC for Shenandoah Apparel Sales:

This agreement is per a request from Hy-Vee to be able to sell merchandise. Motion to approve by Director Van Der Vliet, second by Director Wooten. Motion carried unanimously.

Approve Second Reading of Policies 104 – Anti-Bullying/Anti-Harassment Policy; 104.R1 - Anti-Bullying/Anti-Harassment Investigation Procedures; 213 – Public Participation in Board Meetings; 402.02 - Child Abuse Reporting; 402.05 - Required Professional Development for Employees; 408.01 - Licensed Employee Professional Development; 503.07 - Student Disclosure of Identity; 503.07E1 - Report of Student Disclosure of Identity; 503.07E2 - Request to Update Student Identity; 505.04 - Testing Program; 505.05 - Graduation Requirements; 507.02 - Administration of Medication to Students; 507.02E1 - Authorization – Asthma, Airway Constricting, or Respiratory Distress Medication Self-Administration Consent Form; 507.02E2 - Parental Authorization and Release for the Administration of Medication or Special Health Services to Students; 507.02E3 - Parental Authorization and Release Form for the Independent Self Carry and Administration of Prescribed Medication or Independent Delivery of Health Services by the Student; 507.02E4 - Parental Authorization and Release Form for the Administration of Voluntary School Stock Over-The-Counter Medication to Students; 601.01 - School Calendar; 603.05 - Health Education; 605.03E5 - Request to Prohibit a Student from Accessing Specific Instructional and Library Materials; 605.05 - School Library; 605.07R1 - Use of Information Resources Regulation; 607.02 - Student Health Services; 607.02R1 - Student Health Services Regulation; 804.05 - Stock Prescription Medication Supply; 804.05E1 - Parental Authorization and Release Form for the Administration of a Voluntary School Supply of Stock Medication for Life Threatening Incidents:

Motion to approve by Director Van Der Vliet, second by Director Wooten. Motion carried unanimously.

Closed Session:

At 5:21 pm Director Van Der Vliet made a motion to go into closed session as authorized by section 21.5(1)(i) of the open meetings law to evaluate the professional competency of a individual whose appointment, hiring, performance, or discharge is being considered when necessary to prevent needless and irreparable injury to that individual's reputation and that individual requests a closed session, second by Director Wooten. Motion carried unanimously. By general consensus, the board returned to open session at 5:31 pm.

Informational Items:

Next Regular Meeting – October 9, 2023 at 5:00 pm

Adjournment:

Motion by Director Van Der Vliet, second by Director Wooten to adjourn the meeting at 5:32 pm. Motion carried unanimously.

Board Secretary

Board President